



CORPUS CHRISTI SCHOOL PTO

General PTO Meeting

Wednesday, May 30, 2018, at 7 p.m. in Room 117

The meeting was facilitated by Kirstin Lawler, 2018-2019 PTO President with Ms. Buçaj, Principal of Corpus Christi School. There were 17 members in attendance as well as Miss Rachael Barham, Corpus Christi staff member and Mr. Ed Andercheck, Director of Development for St. Anthony Parish and School.

Kirstin Lawler opened the meeting and welcomed everyone.

Ms. Buçaj was asked to begin the meeting with a prayer. She also greeted the group and spoke of looking forward to the next school year, as well as the importance of the school and PTO working together. She then turned the meeting back over to Mrs. Lawler.

President's Address:

- By a raise of hands, it was noted that we had parents representing rising kindergarten through 8th grade classes at the meeting.
- The mission of the PTO is to work with the school to complement what the school already offers to our students.
- This school year has been one of transition for our school with a new principal and pastor.
 - Next year will be a transition with a new school name, separating from the ECC and PTO president. We have been fortunate this year with a smooth transition and we hope that next year will be the same.
- The top goal of the PTO for next year will be improved communication. Parents were encouraged to complete the parent survey that was emailed from the school. **If you have not seen or completed the parent survey yet, click on the following link:**

https://docs.google.com/forms/d/1bnyTn3MTDxifydQTKte55zOvhee7m31KdVQXLolFVZ8/viewform?ts=5b0e9cc4&edit_requested=true

Changes for next year include:

- There will be three general PTO meetings during the 2018-2019 school year, one meeting per trimester scheduled well in advance for parents to make arrangements to attend.
- St. Anthony School PTO will have a dedicated email address, ptostanthon@gmail.com.
- The PTO will use the school website to post minutes from General PTO Meetings. The PTO has its own menu on the website.
- Room parents will fall under the PTO and will be able to keep parents up to date on PTO happenings.

PTO Events that are currently Scheduled for the 2018-2019 School Year

- Back to School BBQ
- 7th & 8th Grade Dance
- Mother/Son Social
- Father/Daughter Social
- Catholic Schools Week
- Field Day – Grades 1-7
- Night of the Arts Dessert Social
- Christmas Attic

We would like to schedule one to two Parent Education Sessions such as the Drug Prevention and Internet Safety sessions next year. We have included a question on the parent survey as to the interest in an adult only social.

The Christmas Attic is the largest PTO event and fundraiser of the year. The split of the St. Anthony and St. Philips campuses will greatly affect the event. We will lose the parents of St. Philips' campus as volunteers and possibly paying attendees. We have vacancies in coordinator positions that are key positions in planning and running the event.

- **Volunteer Coordinator**-this Person would learn Signup Genius to post signups for all volunteers as well as food donations as well as coordinate and oversee volunteers on the day of the event
- **Crafter Coordinator**-Recruiting crafters starting in June until the event as well as manage the craft fair the day of the event
- **Silent Auction Coordinator**-Soliciting and collecting donations for the attic starting in June, organizing and running auction the day of the event. This position can be filled by a small committee and not just one person.

All three of these positions fulfill all 20 hours required by the Family Service Program. We need the Crafter Coordinator and Silent Auction Coordinator positions to be filled immediately so that work can begin now. Any interested candidates are asked to email Kirstin Lawler at the PTO email address ptostanthy@gmail.com.

Currently there is no PTO executive board. The only position filled is President. Parents interested in working closely with Kirstin Lawler throughout the year are encouraged to speak with her. A person is also needed to commit to attend the general meetings to take notes and transcribe for posting on the school website.

We need all parents to volunteer in some capacity with the PTO. We can accommodate any schedule of a parent that wishes to help the PTO.

Kirstin Lawler then introduced Miss Rachael Barham to the group. Miss Barham spoke to the group regarding St. Anthony Summer Camp. Interested parents were invited to stay after the meeting to speak with her about registration.

The meeting was then opened up to questions or comments from the group. Comments were directed to both Mrs. Lawler and Ms. Buçaj.

- A few people expressed interest in helping and were asked to email the PTO with their name and contact information.
- It was suggested that job descriptions of the vacant positions be available to parents in the hope that these positions would be filled soon.
- Several people stated that they would like to have more parent participation in Catholic Schools Week, especially for teacher appreciation.
- A concern was raised that our PTO is not reaching all the parents due to language barriers. The suggestion of Spanish translators at PTO meetings would be helpful as well as PTO communications translated when sent to parents.
- There was some confusion as to the difference between PTO fundraising versus the Safety Dance. It was explained that the Safety Dance was run by the school with clear financial targets and plans for the funds raised. PTO funds go towards the difference of tuition collected and what is spent by the school to educate the students. It was asked for more specifics and Kirstin Lawler stated that information would be made available to the parents as soon as possible.

Mrs. Lawler thanked all for attending, and the meeting was concluded.

Notes were prepared by Kirstin Lawler.